

Registration Authority Chair Role Description

Role

The Chair will provide strategic leadership of the Registration Authority, working with Licensed Bodies and other partners in supporting the development and growth of the Science Council's licensing standards and professional registers.

Role of the Registration Authority

The Registration Authority sets the standard for the professional registers, including a model rules of conduct for all registrants, and implements a quality assurance system to ensure Licensed Bodies continue to maintain and operate their license(s) to the highest standards.

Chair's responsibilities

- Chair quarterly meetings of the Registration Authority and attend meetings of the Science Council Board (4 per year) to report on behalf of the RA.
- Oversee development and maintenance of licensing & professional registration standards, appointing subgroups and working parties to carry out specific tasks where appropriate.
- Work with and support the Registration and Licensing team to coordinate occasional Licensed Body workshops.
- Oversee development and maintenance of quality systems for the different routes to registration.
- Represent the RA at meetings with partners and external stakeholders as appropriate and speak on behalf of the Science Council on the increasing role of professionalism.
- Support the part that professional registers play in raising the profile of science and the status of scientists.
- Ensure the RA and its committees are properly constituted to maintain responsibility for the effective management and development of the Science Council's professional registers.

Essential Attributes

- A track record of being an effective Chair and strong communicator.
- Experience of strategic leadership within a professional body or regulator.
- An ability to influence others of the benefits of professional registration to the individual, to employers and to society.
- An ability to build and foster consensus on issues of standards and process.
- A commitment to the part the professional registers play in raising the profile of science and the status of scientists.
- Experience of managing quality assurance processes and systems
- The ability to draw together and examine a range of evidence and data to form reasonable conclusions.

- An ability to build strong links with employers, professional bodies and other organisations across registration and regulation landscapes. Already hold, or be eligible for, the Chartered Scientist designation

Desirable Attributes

- Experience of working within the professional body or charitable sector.
- Conducting licence reviews and reviewing reports
- Reviewing applications and CPD assessments
- Risk management and assessment

The Commitment

This is a role for a period of four years, with the potential for renewal for a further four years. An honorarium is available, and expenses will be covered. It requires a commitment of 25-30 days per annum, and the individual should also be free to attend up to three RA meetings prior to taking up the role.