



**THE SCIENCE COUNCIL
ANNUAL REPORT
AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2017**

REGISTERED CHARITY No 1131661

**THE SCIENCE COUNCIL
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2017
REFERENCE AND ADMINISTRATIVE DETAILS**

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Registered Office	Acre House 11-15 William Road London NW1 3ER
Principal Office	Burlington House Piccadilly Mayfair London W1J 0BA
Bankers	HSBC 39 Tottenham Court Road London W1T 2AR
Accountants	Excluserv Limited WeWork Moorgate 1 Fore Street Avenue London EC2Y 9DT
Legal advisers	Bates Wells Braithwaite 10 Queen Street Place London EC4R 1BE
Auditors	H W Fisher & Company Acre House 11-15 William Road London NW1 3ER

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President	Professor Sir Keith Burnett FRS (Elected December 2016)
Charity trustees	Professor David Croisdale-Appleby (Chair) (Elected March 2017 and resigned January 2018)
	Adam Donnan (Elected June 2017)
	Dr Simon Festing (Elected June 2014)
	Sue Ferns (Reappointed June 2017)
	Jonathan Gorvin (Elected June 2017)
	Professor Patrick Kniveton (Elected June 2017)
	Dr Adam Law (Honorary Treasurer) (Elected June 2015)
	Dr Pantea Lotfian (Elected June 2017)
	Dr Helen Pain CSci, interim Chair (Elected June 2016)
	Simon Toms (Elected June 2017)
	Dr Christopher Westcott (Reappointed June 2017)
	Professor Michael Wood CSci (Elected June 2017 and resigned January 2018)

Serving as charity trustees during an earlier part of the year

Professor Robert Ashford CSci (Term ended June 2017)
Emma Kelly-Dempster (Resigned May 2017)
Dr Heather Barrett-Mold CSci (Term ended June 2017)
Dr Philip Diamond (Resigned December 2017)

Chief Executive Belinda Phipps

On 23rd February 2018, Belinda Phipps resigned as CEO. Acting in her capacity as interim Chair of the Board, Dr Helen Pain is providing leadership for the executive team and the Board has contracted assistance to support to management of day-to-day operations.

Websites www.sciencecouncil.org

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CHAIR'S REPORT**

CHAIR'S REPORT

I write this report in April 2018 in my capacity as the interim Chair of the Board.

In January, Professor David Croisdale-Appleby stood down from the position of Chair and I am honoured that the Trustees asked me to provide interim leadership to the Board whilst we work with our Members to develop a revised long-term strategy.

Being a Chartered Scientist and a Chartered Chemist, I am committed to supporting and advancing the science profession. Remaining true to its core purpose, I have no doubt that the Science Council, in partnership with our Member Bodies, can play a leading role in championing the value of the science profession to government, employers, scientists and science technicians, and to the wider public.

I know that our President, Professor Sir Keith Burnett shares the vision for scientists to work as a cohesive body with a single powerful voice. Keith's particular passion is for better recognition for science technicians, and ensuring they are celebrated for the role they play in making UK science a global leader.

I am pleased to report that in 2017, with the help of the Gatsby Charitable Foundation, we launched the Technician Commitment, aimed at ensuring visibility, recognition, career development and sustainability for technicians working in higher education and research, across all disciplines. The initial take-up has been very positive, and I look forward to the Science Council and its Member Bodies working with universities and research institutes to champion the professional needs of technical staff in Higher Education.

The growth in registration continues to be supported by employers motivated to develop their science workforce and demonstrate to their stakeholders and customers the importance they place on standards and quality. The Employer Champion scheme is evidence of how employers and employees value professional registration.

At the end of the year, the Board received a letter signed by sixteen of our Member Bodies outlining concerns regarding the direction and leadership of the Science Council. An Extraordinary General Meeting followed on the 29 January. At the EGM, I outlined the Board's resolve with regard to ensuring the future success of the charity and a commitment to listen and consult with Members to agree a revised, long-term strategy for the Council.

Following the EGM, the Board has taken actions to address the concerns of Members and Trustees were able to provide a full update at the General Meeting on 21 March. In particular, we gained strong support from Members to work with us on developing a revised strategy, sharing good governance practices, a sustainable business model, engaging with strategic partners and setting a clear direction for the professional registers.

It is clear that the Science Council's future success will be built on strong collaboration between the Board, the staff and the Members.

In addition to Professor David Croisdale-Appleby stepping down as Chair in January, Philip Diamond and Professor Mike Woods also stepped down from the Board in December. In February 2018, Belinda Phipps resigned from her role as CEO. I would like to thank them all for their commitment to the Science Council.

On behalf of fellow trustees, I would like to thank all our Member Bodies and volunteers for their continued support of the Science Council, and to the Gatsby Charitable Foundation for its generous support over the past year.

Finally, I would like to personally thank my fellow trustees and staff for their commitment to the Science Council over the past few months.



Dr Helen Pain, interim Chair of the Board

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BOARD OF TRUSTEES' ANNUAL REPORT
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TRUSTEES' ANNUAL REPORT

The Board of Trustees present their annual report and the audited financial statements for the year ended 31st December 2017.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Structure and governance

The Science Council was established under Royal Charter in October 2003 and was registered as a charity with the Charity Commission in September 2009. The principal activity of the Science Council is to promote the advancement and dissemination of knowledge of and education in science, pure and applied, for public benefit. Amended Bylaws received Privy Council seal on 12th May 2016, approving the separation of the President to two separate roles of Chair and President.

After an open recruitment process the Board appointed Professor David Croisdale-Appleby OBE to the position of Chair of the Board in March 2017.

The Science Council is a membership organisation governed by a Board of Trustees answerable to the Full Council of Member Bodies. As members of the Science Council Member Bodies elect the President and elected Trustees, approve the annual report and accounts, approve applications for membership, approve amendments to the Bylaws and Charter, and approve amendments to the rates of subscriptions and fees.

At the end of 2017 there are nine Elected Trustees and two Appointed Trustees. Appointed Trustees are appointed by the Board if it considers that there is a need for additional skills and expertise. Appointed Trustees serve for a term of one year, which can be renewed annually for a maximum of three consecutive years.

The Chairs of the Finance, Audit and Risk Committee and the Registration Authority are not Trustees but attend Board Meetings.

The Chair of the Board is a Trustee and is appointed by the Board of Trustees. The Science Council seeks to have a diverse range of individuals on its Board and committees in terms of protected characteristics and in terms of diversity of background and experience; the number of female Trustees at the end of 2017 is three.

Trustees are elected by Member Bodies to serve in this capacity as individuals, not as representatives of organisations, interest groups or sectors. Elected Trustees normally serve a four-year term, with one quarter retiring each year.

The Trustees believe they have fully complied with their duty in the Charities Act 2011 to have due regard to guidance published by the Charity Commission.

There are three formal Board subcommittees:

Finance, Audit and Risk Committee members are: Nick Whitaker (Independent Chair), Dr Simon Festing, Dr Chris Westcott, Professor Patrick Kniveton, Dr Adam Law, Dr Ray Kemp (Independent Member), Susan Preston (Independent Member) and Ian Sealey (Independent Member).

Governance Committee members are: Simon Toms (Chair), Philip Diamond, Jonathan Gorvin, Dr Pantea Lotfian, Dr Helen Pain CSci, Carol Chinyandura (Independent Member), Anil Majithia (Independent Member) and Steve Griffiths (Independent Member). To help improve the Committee's decision-making and provide additional governance knowledge and expertise the charity needs to govern itself effectively, this year the Board appointed three Independent Members to the Committee.

Registration Authority members are: Dr Colin Grant CSci (Chair of Registration Authority), Emma Kelly-Dempster, Prof. Liz Bacon CSci, Dr David Barr CSci, Dr Pete Barratt CSci, Ian Bowbrick CEng CEnv, Kevin Bown CSci, Trevor Lewis CSci, Sarah May CSci, Dr Jason Owen CSci, and Corinne Stevenson.

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Trustee meetings

The Board of Trustees met six times during 2017.

Trustee recruitment

Trustees are nominated for election by Member Bodies and from open recruitment with a requirement that a quarter of trustees retire each year to ensure rotation. The Governance Committee ensures that the process for the recruitment of Trustees is open, transparent and follows the procedures set out in the Bylaws and Regulations and leads the process in identifying nominees and potential appointments and co-options to fill skills gaps. At any one time the Board may have a maximum of twelve Elected Trustees and three Appointed Trustees. The Board can also co-opt members to fill up to two elected trustee vacancies that may arise between General Meetings.

To ensure that the Board can access the widest range of skills and expertise, this year, the Board changed the eligibility criteria for Elected Trustees. Up to 40% of Elected Trustees are now recruited from outside the Science Council's Member Bodies. Member Bodies continue to elect all Elected Trustees.

Trustee induction

Newly elected Trustees are expected to participate in trustee induction sessions: all current trustees have completed an induction session.

Full Council and General Meetings

The Member Bodies met as the Full Council twice during the year including the Annual General Meeting in August. All Member Bodies are entitled to send two representatives to General Meetings.

MANAGEMENT

Office location

The Science Council was located at Hodgkin Huxley House, 30 Farringdon Lane, London, EC1R 3AW with a five-year lease concluding 24th March 2018. The building is owned by The Physiological Society.

Chief Executive and senior staff

Belinda Phipps was Chief Executive. Registrar, Ali Orr; Director of Marketing and Communications, Hannah Kowszun; and Alexandra Smith, Corporate Services Manager left the charity in 2017. Governance and Policy Manager, Oliver O'Hanlon, remains part of the senior management team. Registration and Licensing Manager, Tanya Vina and Business Development Manager, Jane Banks joined the senior management team during 2017.

The pay of senior staff is reviewed annually, and increases are normally linked to inflation. In setting pay for senior staff and the Chief Executive, the Board benchmarks against similar bodies including member organisations. This process recognises that, while the Science Council itself is a small organisation, its role as a membership body creates additional skill demands.

Science Council staff at year-end

Belinda Phipps	Chief Executive (resigned February 2018)
Brian Wagenbach	Member Liaison Manager
Jane Banks	Business Development Manager
Kelly Vere	Higher Education Engagement Manager
Oliver O'Hanlon	Governance Manager
Regency Rae	Executive Assistant

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Richard Prescod	Office Manager
Sean Withington	Registration Officer
Janice Muir	Marketing Consultant
Nazhat Uddin	Marketing Executive
Tanya Vina	Registration and Licensing Manager

The staff team was 63% female at the year end.

As part of the work being supported by the Gatsby Charitable Foundation grant, Kelly Vere continues to be seconded from the University of Nottingham as Higher Education Engagement Manager, working with the Business Development Team to encourage higher education institutions to become Employer Champions and sign the Technician Commitment.

The Science Council also works closely with a number of outsourced staffing functions. Human resources, IT and finance are all provided by specialist companies who support the organisation to reach its objectives.

From time to time the Science Council also employs apprentices and paid graduate interns on short-term contracts, providing opportunities for STEM graduates to gain experience in the different ways in which STEM skills are valued in the workplace.

Science Council volunteers at year-end

The Science Council draws on the support of volunteers for its committees and events; over 200 individuals have given support in this way during 2017, for which we are most grateful.

There are three volunteer programmes managed by the Science Council: Registration Assessors (137), Licence Reviewers (28) and Registrant Champions (42). Assessors are skilled professionals who give their time and experience to assess applications for Registered Science Technician and Registered Scientist. They are recruited through an open application process and trained before becoming assessors. Licence Reviewers are staff and volunteer members of Licensed Bodies with expertise in the operation of Science Council licences – they are trained to act as peer reviewers, helping to carry out the licence review process under the guidance of the Registration Authority. Registrant Champions are active registrants that promote and support professional registration in their workplace and local community. They are provided with resources, advice and ongoing support to meet their objectives.

OBJECTIVES AND ACTIVITIES

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Vision

That society continues to have confidence and trust in the science profession and that scientific work is being carried out in the interests of society.

Object

To promote the advancement and dissemination of knowledge of and education in science, pure and applied, for the public benefit.

Mission

To set the standards for those working in science and provide a quality assurance system for practising scientists and science technicians, across all scientific disciplines, by licensing competent Professional Bodies to uphold and

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champion professional standards in the delivery of public benefit and growing the number of scientists with Science Council registration.

Goal

To register all scientists and supporting our Member Bodies to uphold professional standards of conduct, competence and capability to ensure they work in line with our vision.

Public Benefit

The charitable object of the Science Council is to promote the advancement and dissemination of knowledge and education in science for public benefit. In 2017, the Board updated the charity's Public Benefit Statement.

The Science Council provides public benefit by seeking to:

- Contribute to public confidence in the competence and conduct of those that carry out science on their behalf.
- Ensure that the collective work of the scientific workforce is carried out for the benefit of society.
- Ensure that the scientific workforce has due regard for the safety and prosperity of society today and for future generations.

To deliver this the Science Council seeks to:

- Advance professionalism in science through the professional registration of scientists and technicians that meet a high professional standard and competence and follow an established code of conduct.
- Set standards for continuing professional development, and professional conduct and performance, so that the scientists and technicians are empowered to conduct high-quality, ethical scientific work consistently throughout their careers.
- Have formal, clear and transparent processes to investigate scientists and technicians on its registers that fall short of the standards and conduct expected of them.
- Support professional bodies and science employers to enhance the competence, skills and knowledge of scientists and technicians, so that they meet the needs and expectations of science and of science-using communities.
- Work with professional bodies, governments, science employers and national academies to achieve a science workforce that reflects the diversity of society.
- Represents user-communities' views towards science so that the science profession has due regards for the purpose, direction and ethics the public wish scientists to adopt on their behalf.

Member Bodies

The Regulations set out the criteria for membership of the Science Council. The criteria are as follows:

- the profession represented by the Organisation shall be based on a recognised body of scientific learning where knowledge and understanding of the natural and social world are pursued through a systematic methodology based on evidence;
- the Organisation is an independent body which exists for the collective pursuit of professional aims and objectives in science as set out in a Royal Charter or Memorandum and Articles of Association incorporated under the Companies Acts or formally registered in the UK some other way;
- the Organisation has, among its objectives, the practice of the profession in the interest of the public as well as that of its members;

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- the Organisation operates a Code of Professional Conduct and disciplinary procedures;
- the Organisation recognises its responsibility to advance and extend the body of learning on which the profession is based;
- the Organisation recognises its responsibility to concern itself with facilities, methods and provision for educating and training future entrants to the profession and for enhancing the knowledge of present practitioners; and
- the Organisation must have at least one membership category that is based on standards of competence as attested by an appropriate qualification and relevant professional practice, or relevant professional practice; or
- if the Organisation does not have strict entry standards for at least one category of its members it has agreed with the Board that it is working towards the introduction of such an entry standard;
- the Organisation has evidenced a commitment to promoting equality, diversity and inclusion throughout its community, and to challenging prejudice and discrimination, by signing the Science Council's Declaration on Diversity, Equality and Inclusion.

The total number of Member Bodies is 41. Current Member Bodies are:

Association for Clinical Biochemistry and Laboratory Medicine	Institute of Marine Engineering, Science and Technology
Association of Animal Pathology Technology	Institute of Materials, Minerals and Mining
Association for Science Education	Institute of Mathematics and its Applications
Association for Simulated Practice in Healthcare	Institute of Physics
Association of Neurophysiological Scientists	Institute of Physics and Engineering in Medicine
BCS, The Chartered Institute for IT	Institute of Science and Technology
Biochemical Society	Institute of Water
British Academy of Audiology	Institution of Chemical Engineers
British Association of Sport and Exercise Sciences	Institution of Environmental Sciences
British Psychological Society	Nuclear Institute
British Society of Soil Science	Oil and Colour Chemists' Association
Chartered Institution of Water and Environmental Management	Operational Research Society
College of Podiatry	Physiological Society
Energy Institute	Royal Astronomical Society
Geological Society	Royal Meteorological Society
Institute of Animal Technology	Royal Society of Biology
Institute of Biomedical Science	Royal Society of Chemistry
Institute of Brewing and Distilling	Royal Statistical Society
Institute of Corrosion	Society for Cardiological Science and Technology
Institute of Food Science and Technology	Society of Dyers and Colourists

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The Organisation for Professionals in
Regulatory Affairs

Subscriptions

Member organisations pay an annual subscription to the Science Council. The subscription rate in 2017 was £0.795 (2016: £0.78) per qualifying individual member. The maximum subscription is capped at 30,000 qualifying individual members and the minimum subscription is £750, which is charged if a Member Body has fewer than 943 qualifying members.

ACHIEVEMENTS, PERFORMANCE AND PLANS FOR FUTURE PERIODS

In September 2017 the Board updated the charity's Goal to:

To register all scientists and, with Science Council members, support them to uphold professional standards of conduct and capability that ensure they work in line with the vision.

In support of this Goal the agreed continued aims for the Science Council are to:

Standards and Quality Assurance

Set standards for scientists and put in place registration, CPD guidance, model codes of conduct and removal processes that assures the public of the quality and ethical standards of scientists on the registers. Through continuous improvements to licensing and registration standards, we aim to demonstrate that the professional registers are effective in raising the standard and conduct of individual scientists.

Attract and Engage

Working with our Member Bodies make professional registration attractive to those working in science; build and support the frameworks to ensure all educational and employment routes into science can lead to Science Council registration; and support Member Bodies to meet the needs of the science community.

Policy and Exchange

Working with our Member Bodies to articulate to government and other key stakeholders, the contribution of scientists to society including the value of registration in maintaining public trust, and the importance of developing clear routes into science careers and towards registration.

Sustainability and Strength

Working with our Member Bodies, be and seen to be the organisation with the expertise, systems, authority, capacity and funding to lead the professional science community towards fulfilling our vision.

Standards and Quality Assurance

Registration Authority

The Board is advised on matters relating to the professional registers by the Registration Authority (RA). The RA is responsible for upholding the standards of the professional registers, ensuring that all scientists meet high professional standards. Its membership comprises of elected individuals nominated by the Licensed Bodies and appointed experts from other areas. Representatives from the Engineering Council and the Society for the Environment are invited to attend as observers. It meets four times a year, reporting to the Science Council Board, and is chaired by Dr Colin Grant.

Reporting to the RA is the Registration Assessment Committee (RAC), chaired by Dr Kevin Bown, provides quality assurance for the assessment of applications for RSciTech, RSci and CSci and advises the RA on matters relating to the register standards and the requirements of assessors. Thirty-six percent of the RA members are women.

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Licensed Bodies

The Science Council grants licences to Professional Bodies within its membership to admit their own individual members to the Professional Registers. Twenty-eight licence reviews across four registers were conducted in 2017. The following licences were awarded in 2017:

- The Organisation of Professionals in Regulatory Affairs was awarded licences for Chartered Scientist and Registered Scientist

In 2017 the licence fee was increased to £2,500 for one licence, £3,500 for two or three licences, and £4,500 for four licences.

At the end of December 2017 there were 31 Licensed Bodies:

Association for Clinical Biochemistry and Laboratory Medicine	Institute of Mathematics and its Applications
Association for Science Education	Institute of Marine Engineering, Science and Technology
Association of Neurophysiological Scientists	Institute of Materials, Minerals and Mining
BCS - The Chartered Institute for IT	Institute of Physics
British Association of Sport and Exercise Sciences	Institute of Physics and Engineering in Medicine
British Psychological Society	Institute of Science and Technology
British Society of Soil Science	Institute of Water
Chartered Institution of Water and Environmental Management	Institution of Chemical Engineers
College of Podiatry	Institution of Environmental Sciences
Energy Institute	Nuclear Institute
Geological Society of London	Operational Research Society
Institute of Animal Technology	Organisation for Professionals in Regulatory Affairs
Institute of Biomedical Science	Royal Society of Biology
Institute of Brewing and Distilling	Royal Society of Chemistry
Institute of Corrosion	Royal Statistical Society
Institute of Food Science and Technology	

Growing the registers

Professional registration for scientists and science technicians recognises high standards of professionalism and competence; a commitment to keeping skills and knowledge up to date; and accountability to codes of conduct that ensure the responsible application of science for the benefit of society.

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All registrants are required to declare annually that they continue to meet the Science Council standards for CPD (Continuing Professional Development), with Licensed Bodies auditing at least 2.5% of their registrants CPD records.

In 2014 the Gatsby Charitable Foundation agreed to invest for a further 4 years in the promotion of the two registers launched in 2012, Registered Scientist and Registered Science Technician. One of the expectations of this funding has been to develop an online application system to improve access to the Common Application Process (CAP), which was introduced in August 2014. This process enables applicants to apply for both professional body membership and registration through the Science Council concurrently. The online system went live in October 2015. In 2017, 558 applicants were successful.

During the year the team has been restructured to better support the charity in delivering its strategy. The Business Development Team works with employers to support the professional development and recognition of their scientific staff through the Employer Champions programme. At the end of the year the team includes, two Employer Engagement Managers. The Registration and Licensing Manager, along with the Registration Officer, support Licensed Bodies to maintain licensing standards and support applicants through the registration journey.

The primary channel for promoting the Science Council registers is through our Licensed Member Bodies. However, with the introduction of the online application system, the Science Council has been able to promote registration directly to individual scientists and science technicians working in the UK and abroad. A number of campaigns were delivered in 2017, both on and offline, as well as a presence at several trade events and conferences.

As a registered charity, the Science Council benefits from Google AdGrants, which has complemented other paid-for digital promotion throughout the year.

Registrant numbers at Year End	2017	2016
Chartered Scientist (CSci)	12,132	11,302
Chartered Science Teacher (CSciTech)	233	224
Registered Scientist (RSci)	950	888
Registered Science Technician (RSciTech)	759	672

In 2017 the number of Registered Scientists grew by 22% and Registered Science Technicians by 20%.

2. Attract and Engage

Employer engagement

The Science Council is continuing to encourage employers to invest in the training, development and professionalism of their science workforce. The focus this year has been on improving the Employer Champion programme, encouraging take-up through a defined agreement and supporting Employer Champions to roll out their programmes internally and support their staff to register. The Science Council assists by providing workshops for potential applicants from among the Employer Champions staff. These organisations have committed to recognising professionalism and professional practice among their scientific staff and the responsible application of science for the benefit of society. A high number of registered scientists among their staff forms part of their quality assurance system. A new Business Engagement Team was created to enable a focus on this area of work and provide the tailored support Employers need.

The Science Council current list of Employer Champions at the end of 2017:

Affinity Water

Anglian Water

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Atomic Weapons Establishment	National Laboratory Service	University of Nottingham
Clinical Professionals	Newcastle University	University of Reading
Exova	The Open University	University of Sheffield
John Innes Centre	University of Exeter	University of Strathclyde
King's College London	University of Liverpool	University of Leeds
Medical Research Council	University of Manchester	

CPD Approved Employer Scheme

The CPD Approved Employer scheme increased to five organisations in 2017, with Welsh Water joining Affinity Water, Anglian Water, Radioactive Waste Management and Wessex Water on the scheme.

The Technician Commitment

The Technician Commitment was formally launched at the Higher Education Technicians Summit, hosted by Midlands Innovation and the Science Council at the University of Warwick on May 31st.

The Technician Commitment is a university and research institution initiative, led by a steering group of sector bodies, with support from the Science Council and the Gatsby Charitable Foundation's Technicians Make It Happen campaign. The Commitment aims to ensure visibility, recognition, career development and sustainability for technicians working in higher education and research, across all disciplines. Universities and research institutes are invited to become signatories of the Technician Commitment and pledge action against the key challenges affecting their technical staff.

Spearheaded by Professor Sir Leszek Borysiewicz, former Vice-Chancellor, University of Cambridge and Professor Sir David Greenaway, former Vice-Chancellor, University of Nottingham, the Commitment launched with 36 founding signatories. An additional 25 signatories were announced on September 28th and a further phase of signatories is due to be announced on April 11th 2018.

Founding Signatories

Aston University, University of Birmingham, University of Bristol, University of Cambridge, Canterbury Christ Church University, Cardiff University, University of Central Lancashire, Cranfield University, University of Essex, University of Exeter, University of Hertfordshire, Imperial College London, Institute of Cancer Research (London), James Hutton Institute, John Innes Centre, Keele University, King's College London, Lancaster University, University of Leicester, London South Bank University, Loughborough University, Newcastle University, University of Nottingham, University of Manchester, Open University, University of Oxford, Plymouth University, University of Reading, University of Sheffield, University of Strathclyde, University of Surrey, Queen's University Belfast, University of Warwick, University College London, University of the West of England, University of York.

Additional signatories

University of Aberdeen, Anglia Ruskin University, University College Birmingham, University of Bradford, University of Chester, University for the Creative Arts, University of Edinburgh, Francis Crick Institute, University of Glasgow, Harper Adams University, University of Kent, University of Leeds, University of Lincoln, University of Liverpool, Liverpool John Moore University, Manchester Metropolitan University, Nottingham Trent University, Oxford Brookes University, Royal Holloway University of London, The Sainsbury Laboratory, University of Salford, University of St Andrews, University of Stirling, University of Winchester, Writtle University College.

Steering Group

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The Technician Commitment has a very engaged and active Steering Group with representatives from:

BCS, The Chartered Institute for IT	Medical Research Council (MRC)
Careers Research & Advisory Centre Ltd (CRAC)	Research Councils UK (RCUK)
Gatsby Charitable Foundation	Science Council
Higher Education Academy	Universities and Colleges Employers Association (UCEA)
Higher Education Funding Council for England (HEFCE)	University of Nottingham
Kings College London	Wellcome Trust

The Science Council would like to thank the Gatsby Charitable Foundation for its support with this initiative.

Science Council Shop

In Summer 2016, the Science Council launched an online shop, selling a range of products for professional scientists. The aims are two-fold: to connect with more scientists and science technicians, particularly those that may not be members of a professional body; and to provide additional benefit to our registered professional scientists through registrant merchandise. Momentum has been building slowly, with a steady flow of customers and income.

Newsletters

The Science Council aims to keep its Members regularly informed about its activities and where there are opportunities for Members, registrants and other interested groups to engage further. There are regular newsletters aimed at professional scientists and technicians, and individuals working in our Member Bodies.

3. Provide Thought Leadership

Diversity, Equality and Inclusion

In 2015 the Science Council set itself a strategic ambition to work towards a science workforce that reflects the diversity of society. A diverse science workforce is an important source of competitive advantage, providing greater creativity and better connection with customers and stakeholders.

As part of the continued programme of work in this area, in 2017 the Science Council provided ongoing support to Members to make use of the Diversity and Inclusion Progression Framework leading to a collective benchmarking exercise.

The Framework is a collaboration with the Royal Academy of Engineering. It asks professional bodies about progress on diversity and inclusion in eight areas of their work by setting out four levels of good practice on each. The aim is to support discussion, initiation, planning and assessment of diversity and inclusion work. To encourage Members' use of the framework, a workshop and two webinars were held, led by For Business Sake, the consultants who developed the framework and conducted the benchmarking exercise.

In November, individual feedback reports were prepared for the 21 Science Council participating members. An overall Scientific Bodies report was produced in December and combined Scientific Body and Professional Engineering Institution report, which looks at similarities and differences between the two, will be shared at a dissemination event in February 2018. Work has also progressed to set up a steering group to take forward recommendations, which will be chaired by Rosemary Cook CBE, Chief Executive of the Institute of Physics and Engineering in Medicine (IPEM).

Policy and Public Affairs

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Science policy continues to be a key area of interest for the Science Council and its Members. Throughout the year, the Science Council engaged with a number of Parliamentarians and stakeholders and partners on cross science community issues.

Media, social media and profile-raising

During the year, the Science Council showcased at a number of events and conferences. The Science Council's social media profile continues to grow, complemented by regular news and blog posts, written by a combination of Science Council staff, volunteers, Member Organisations and other guest contributors, including a monthly feature by Altmetric, which is part of Digital Science. In addition to Twitter and LinkedIn profiles, the Science Council now has profiles on Facebook and Instagram.

4. Develop Sustainability and Strength

Member engagement

Member Bodies value opportunities to come together to discuss issues of common concern and to share good practice and there have been opportunities for Members to come together during the year. Trustees met with Chief Executives of Member Bodies throughout the year to discuss strategy, charity performance and governance issues. Chief Executives and their equivalents, were also invited to a strategy session in December to feed into the Board's discussion on strategy.

General Meetings

The Science Council held two formal General Council meetings in 2017, including the Annual General Meeting in August.

CPD Learning Group

Formed in 2009, the CPD Learning Group is chaired by Dr Trevor Lewis CSci and brings together representatives of Licensed Bodies to develop and share good practice among member organisations and Licensed Bodies in the monitoring and support of registrants' CPD. This year the hosted the third annual Science Council CPD Awards.

Partnership activities

The Science Council works inclusively and in partnership with other organisations across science, including engineering, IT and mathematics, and those beyond science. The Science Council continues to have excellent relationships with the Gatsby Charitable Foundation, Engineering Council, Royal Academy of Engineering, Society for the Environment and UKAS, of which the Science Council is a member.

Business Systems Improvement

The Science Council continues to invest significant time and money into creating a leading-edge customer relationship management (CRM) database. Throughout 2017, the Salesforce database was enhanced with new functionality and improvements have been made to create a database that ensures our systems are robust and sustainable. To assist with this project a Business Systems Manager, Effie Simmons and developer Frances Pindar have been working with the Science Council on a one day a week basis. Further expertise has been sought from various Salesforce Developers. In advance of the introduction of the General Data Protection Regulation, Science Council staff undertook training in December.

Fundraising Practices

The Science Council does not fundraise directly from the general public and does not engage external fundraising support. Grant funding is occasionally sought for specific projects and such fundraising activity has been undertaken

**THE SCIENCE COUNCIL
BOARD OF TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2017**

by Science Council employees. This was the case for the grant awarded by the Gatsby Charitable Foundation in 2015 for the purpose of promoting professional registration for technicians. This project will conclude in 2018 and the Science Council made no further such grant applications in 2017.

FINANCIAL REVIEW

Results for the year

Incoming resources for the year totalled £967,603 (2016: £932,122). After total expenditure of £954,713 (2016: £949,443) the year's activities showed a surplus of £12,890 (2016: deficit £17,321) which, when accumulated with the funds brought forward from previous years, leaves the Science Council with total funds at the year-end of £406,013 (2016: £393,123). This is represented by unrestricted funds of £347,039 (2016: £292,527) and restricted funds of £58,974 (2016: £100,596).¹

Reserves Policy

The reserves policy was reviewed in November 2016 and the Board agreed to maintain a minimum reserve of £250,000. In setting this level the Board took account of risk to income, and legal and contractual obligations.

Risk Review

The Finance, Audit and Risk Committee undertakes a rolling review of the Risk Register, ensuring that all areas are covered over the course of the year. The Board of Trustees reviews risks rated as significant at each meeting. The Board is continuously mindful of the risk of a significant loss of support from Member and Licensed Bodies, as would be expected for a membership organisation. The executive team monitor engagement levels and continuously review the relationships.

Other key areas of risk identified include:

- Failure to attract and retain registrants: There continues to be a particular imperative around this with the need to deliver on the registration targets set out in the grant agreement with the Gatsby Charitable Foundation;
- Inaccurate registration data, which would potentially impact on the Science Council's reputation, income and cash flow. The Science Council is implementing new business systems and a data sharing agreement with Member Bodies to mitigate this risk.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;

¹ The comparative split for restricted income and expenditure is shown in Notes 3 to 6.

**THE SCIENCE COUNCIL
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FOR THE YEAR ENDED 31ST DECEMBER 2017**

- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Royal Charter. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the Charity and financial information included on the Charity's website.

AUDITORS

H W Fisher & Company continues as the Science Council's Auditor for the 6th consecutive year.

On behalf of the Board



Dr Helen Pain, Chair



Adam Law, Honorary Treasurer

Date:

4th July 2018

**THE SCIENCE COUNCIL
REPORT OF THE INDEPENDENT AUDITORS
FOR THE YEAR ENDED 31ST DECEMBER 2017**

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE SCIENCE COUNCIL

Opinion

We have audited the accounts of The Science Council (the 'charity') for the year ended 31 December 2017 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- give a true and fair view of the state of the charity's affairs as at 31 December 2017 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the Trustees have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

Other information

The other information comprises the information included in the annual report, other than the accounts and our auditor's report thereon. The Trustees are responsible for the other information. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**THE SCIENCE COUNCIL
REPORT OF THE INDEPENDENT AUDITORS
FOR THE YEAR ENDED 31ST DECEMBER 2017**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the accounts is inconsistent in any material respect with the Trustees' Report; or
- sufficient accounting records have not been kept; or
- the accounts are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditors under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Other matters which we are required to address

Your attention is drawn to the fact that the charity has prepared accounts in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**THE SCIENCE COUNCIL
REPORT OF THE INDEPENDENT AUDITORS
FOR THE YEAR ENDED 31ST DECEMBER 2017**

H W Fisher & Company

Chartered Accountants

Statutory Auditor

Acre House

11-15 William Road

London

United Kingdom

NW1 3ER

Dated 2018

H W Fisher & Company is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under of section 1212 of the Companies Act 2006

**THE SCIENCE COUNCIL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR TO 31ST DECEMBER 2017**

		2017			2016
		Unrestricted funds	Restricted funds	Total	Total
	Note	£	£	£	£
Income and endowments from:					
Donations and legacies					
Membership	2	158,946	-	158,946	167,716
Charitable activities	3	389,975	408,300	798,275	761,823
Other trading activities	4	10,192	-	10,192	2,362
Investments	5	190	-	190	221
Total income and endowments		559,303	408,300	967,603	932,122
Expenditure on:					
Charitable activities	6	504,791	449,922	954,713	949,443
Total expenditure		504,791	449,922	954,713	949,443
Net income / (expenditure) and net movement in funds		54,512	(41,622)	12,890	(17,321)
Reconciliation of funds:					
Total funds brought forward	15	292,527	100,596	393,123	410,444
Total funds carried forward	15	347,039	58,974	406,013	393,123

**THE SCIENCE COUNCIL
BALANCE SHEET
AS AT 31ST DECEMBER 2017**

	Note	2017 £	2016 £
Fixed assets			
Tangible assets	9	7,558	10,711
		<u>7,558</u>	<u>10,711</u>
Current assets			
Debtors	10	31,433	89,779
Cash at bank and in hand		497,837	359,634
		<u>529,270</u>	<u>449,413</u>
Creditors: amounts falling due within one year	11	130,815	67,001
Net current assets		<u>398,455</u>	<u>382,412</u>
Total assets less current liabilities		<u>406,013</u>	<u>393,123</u>
Charity Funds			
Unrestricted funds	15	347,039	292,527
Restricted funds	15	58,974	100,596
Total charity funds	16	<u>406,013</u>	<u>393,123</u>

These financial statements were approved by the Board members on 4/7/18 and were signed on their behalf by:

Helen Pain

Dr Helen Pain, Chair

Adam Law

Adam Law, Honorary Treasurer

The accounting policies and notes on pages 24-33 form part of these financial statements.

**THE SCIENCE COUNCIL
STATEMENT OF CASH FLOWS
FOR THE YEAR TO 31ST DECEMBER 2017**

	Note	2017 £	2016 £
Net cash flow from operating activities	17	141,188	(17,311)
		<hr/>	<hr/>
Cash flow from investing activities			
Payments to acquire tangible fixed assets		(3,175)	(2,874)
Interest received		190	221
		<hr/>	<hr/>
Net cash flow from investing activities		(2,985)	(2,653)
		<hr/>	<hr/>
Net increase / (decrease) in cash and cash equivalents		138,203	(19,964)
Cash and cash equivalents at start of period		359,634	379,598
		<hr/>	<hr/>
Cash and cash equivalents at end of period		497,837	359,634
		<hr/>	<hr/>
Cash and cash equivalents consists of:			
Cash at bank and in hand		497,837	359,634
		<hr/>	<hr/>
Cash and cash equivalents at end of period		497,837	359,634
		<hr/>	<hr/>

**THE SCIENCE COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR TO 31ST DECEMBER 2017**

1. ACCOUNTING POLICIES

The Science Council is an incorporated charity. Its registered office is Acre House, 11-15 William House, London, NW1 3ER. The charity meets the definition of a public benefit entity under FRS102.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations, but which has since been withdrawn. The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Fixed assets

Fixed assets with a cost of up to £500 (including computer equipment) and/or those purchased in relation to a fixed term project, are written off in the year of purchase. All other fixed assets are capitalised and depreciated to write off the cost of the asset, less any residual value, over its useful economic life. Website development costs are written off in the year in which they are incurred.

Provision is made for depreciation on the following bases:

Computer equipment	33% straight line
Fixtures and fittings	25% straight line
Office equipment	25% straight line

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered and provision for bad and doubtful debts.

Prepayments are valued at the amount prepaid net of any trade discounts etc.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts etc.

Taxation

The Council has been granted charitable status for tax purposes with effect from 10 February 2004, therefore there is no Corporation Tax liability on surpluses arising or investment income applied for charitable purposes only. The Council is not registered for Value Added Tax and is therefore unable to recover input tax on its costs.

Accounting convention

The accounts have been prepared in accordance with the charity's charitable trust deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their

**THE SCIENCE COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR TO 31ST DECEMBER 2017**

accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

Going concern

The funding for the Professional Pathways Project, which comprised the restricted fund income of £408,300 in the current year (2016: £425,000), comes to an end in July 2018. This funding was specifically for the promotion of the RSci and RSciTech registers. Other income in 2018 and for the foreseeable future is expected to equal or exceed that in 2017.

The trustees consider that the income from membership and registration activities will be sufficient to fund the charity's core central administrative costs and to enable it to continue with its remaining activities. Therefore the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future, and have continued to adopt the going concern basis of accounting in preparing the accounts.

Fund accounting

Unrestricted funds are available for use at the discretion of the Board members in furtherance of the general activities of the organisation and which have not been designated for other purposes. Where a donor has specified a particular purpose for a grant or donation, the income is shown as restricted income in the Statement of Financial Activities. Any such income unexpended at the yearend is shown as a restricted fund in the balance sheet.

Incoming resources

All incoming resources are recognised by the Council during the year when the criteria of entitlement, certainty of receipt and ability to be measured have been met.

Gifts in kind

Gifts in kind received towards projects and activities are included as grant income (Note 2). The total value of such gifts during the year was £0 (2016: £800).

Resources expended

Expenditure is accounted for on the accruals basis. Direct costs comprise costs that are wholly attributable to that activity; support costs are apportioned to activities on the basis of analysis of staff time. Governance costs are those associated with the running of the Council itself and the review of the Bylaws and Regulations undertaken during the year.

Financial instruments

The Council has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

**THE SCIENCE COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR TO 31ST DECEMBER 2017**

Financial instruments are recognised in the Council's balance sheet when the council becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

Pension scheme

The Council does not maintain a staff pension scheme but, instead, contributes to individual staff personal pension plans. The Council's auto enrolment date was February 1st 2017.

Leasing commitments

Rentals payable under operating leases are included in expenditure on a straight-line basis over the period of the lease.

Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The trustees do not believe there to be judgements or estimates that would be considered critical to the financial statements.

**THE SCIENCE COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR TO 31ST DECEMBER 2017**

2. DONATIONS INCOME

	Unrestricted	Restricted	Total	<i>Total</i>
	Funds	Funds	2017	<i>2016</i>
	£	£	£	£
Membership	158,946	-	158,946	167,716
	158,946	-	158,946	167,716

All income received in 2017 and 2016 was unrestricted.

3. CHARITABLE ACTIVITIES INCOME

	Unrestricted	Restricted	Total	<i>Total</i>
	Funds	Funds	2017	<i>2016</i>
	£	£	£	£
Professional registration and development	389,975	-	389,975	335,823
Professional pathways / Grants	-	408,300	408,300	425,000
Other	-	-	-	1,000
	389,975	408,300	798,275	761,823

Income in the form of grants and project contributions was £408,300 (2016: £425,000) of which £408,300 (2016: £425,000) was restricted and £0 (2016: £0) was unrestricted.

4. OTHER TRADING INCOME

	Unrestricted	Restricted	Total	<i>Total</i>
	Funds	Funds	2017	<i>2016</i>
	£	£	£	£
Shop income	4,519	-	4,519	1,324
Consultancy fees	5,673	-	5,673	1,038
	10,192	-	10,192	2,362

All income received in 2017 and 2016 was unrestricted.

**THE SCIENCE COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR TO 31ST DECEMBER 2017**

5. INVESTMENT INCOME

	Unrestricted	Restricted	Total	<i>Total</i>
	Funds	Funds	2017	2016
	£	£	£	£
Interest – deposits	190	-	190	221
	190	-	190	221

All income received in 2017 and 2016 was unrestricted.

6. CHARITABLE EXPENDITURE

	Direct	Other			
	Staff	Direct	Support	Total	<i>Total</i>
	Costs	Costs	Costs	2017	2016
	£	£	£	£	£
Activities					
Professional registers and professionalism	66,247	29,951	87,572	183,770	164,087
Professional Pathways (Gatsby funded)	222,267	205,991	21,664	449,922	465,974
Membership support and activities	53,498	-	87,312	140,810	175,660
Policy, Promotion and Public Affairs	53,758	39,140	87,313	180,211	143,722
	395,770	275,082	283,861	954,713	949,443

Total resources expended 2016 £399,097 £289,780 £260,566 £949,443

Expenditure on charitable activities was £954,713 (2016: £949,443) of which £449,922 was restricted (2016: £465,974) and £504,791 unrestricted (2016: £483,469).

**THE SCIENCE COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR TO 31ST DECEMBER 2017**

7. SUPPORT COSTS

	Total	<i>Total</i>
	2017	<i>2016</i>
	£	<i>£</i>
Staff costs (note 8)	74,579	102,989
Premises costs	60,745	51,798
Office and administration costs	121,102	87,981
Professional fees	21,105	11,378
Depreciation	6,330	6,420
	283,861	<i>260,566</i>

Support costs are apportioned to charitable activities in relation to staff time.

	2017	<i>2016</i>
Expenditure includes:		
Auditor's remuneration	3,700	3,600
Prior year under accrual	114	108
	3,814	<i>3,708</i>

8. STAFF COSTS

	2017	<i>2016</i>
	£	<i>£</i>
Wages and salaries	388,062	440,643
Social security costs	36,931	43,960
Other pension costs	13,198	7,887
Staff training	3,145	4,502
Recruitment	29,013	5,094
	470,349	<i>502,086</i>

**THE SCIENCE COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR TO 31ST DECEMBER 2017**

	2017	2016
	Number	Number
The average number of employees	11	12

The following number of staff received emoluments in the year in the bands:

	2017	2016
£90,000 - £99,999	-	1
£100,000 - £109,999	1	-

Remuneration of Senior management

The total value of employee benefits received by the 4 (2016: 6) members of the Senior management team was £211,958 (2016: £291,733).

9. TANGIBLE ASSETS

	Fixtures & Fittings	Office Equipment	Computer Equipment	Total
Cost	£	£	£	£
1st January 2017	16,385	7,802	17,081	41,268
Additions	-	-	3,175	3,175
Disposal	(960)	(413)	(1,322)	(2,695)
31st December 2017	15,425	7,389	18,934	41,748
Depreciation				
1st January 2017	10,622	7,310	12,625	30,557
Charge for year	2,398	344	2,970	5,712
Eliminated on disposals	(551)	(405)	(1,123)	(2,079)
31st December 2017	12,469	7,249	14,472	34,190
Net Book Value				
31st December 2016	5,763	492	4,456	10,711
31st December 2017	2,956	140	4,462	7,558

**THE SCIENCE COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR TO 31ST DECEMBER 2017**

10. DEBTORS

	2017	2016
	£	£
Debtors (subscriptions and professional registration)	18,290	58,042
Prepayments and accrued income	10,585	31,737
Staff loan	2,558	-
	<u>31,433</u>	<u>89,779</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£	£
Trade creditors	71,624	29,920
Deferred income and accruals	43,105	19,465
Taxation and social security costs	10,398	13,023
Other creditors	5,688	4,593
	<u>130,815</u>	<u>67,001</u>

12. OPERATING LEASE COMMITMENTS

At the reporting date the Council had outstanding commitments for future minimum lease payments under non-cancellable operating leases which fall due as follows:

	Land and buildings	
	2017	2016
	£	£
Between 0-1 years	7,747	33,600
Between 1-5 years	<u>0</u>	<u>8,400</u>

The Trustees receive no remuneration for carrying out their duties. £1,703 (2016: £1,357) was paid to 6 trustees (2016:4) for travel expenses incurred in relation to attendance at meetings.

**THE SCIENCE COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR TO 31ST DECEMBER 2017**

14. RELATED PARTY TRANSACTIONS

Related party transactions are transactions related to Board member interests and exclude membership subscriptions, registrant fees, grants and project contributions. There were no related party transactions in the reporting period.

15. CHARITY FUNDS

UNRESTRICTED FUNDS

	2017	2016
	£	£
Balance at 1 January 2017	292,527	268,875
Net movement in funds	54,512	23,652
As 31 December 2017	347,039	292,527

RESTRICTED FUNDS

	Balance Brought Forward	Net Incoming Resources	Resources Expended	Balance Carried Forward
	£	£	£	£
Gatsby Professional Pathways Fund	88,596	408,300	(449,922)	46,974
Gareth Roberts Memorial Lecture	12,000	-	-	12,000
Total	100,596	408,300	449,922	58,974

The **Gatsby Professional Pathways** fund relates to grant funding from the Gatsby Charitable Trust to develop and promote the Registered Scientist and Registered Science Technician professional registers.

The **Gareth Roberts Memorial Lecture** fund relates to a donation from Sir Gareth Roberts to support the Gareth Roberts Memorial Lecture currently held biennially. The Lecture was last held in 2015.

**THE SCIENCE COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR TO 31ST DECEMBER 2017**

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	2017	2017	2017	2016	2016	2016
	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Total</i>	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Total</i>
Fund balances at 31st December are represented by:						
Fixed assets	6,455	1,103	7,558	10,711	-	10,711
Current assets	410,629	118,641	529,270	348,817	100,596	449,413
Creditors (Amounts falling due within one year)	(70,045)	(60,770)	(130,815)	(67,001)	-	(67,001)
Total	347,039	58,974	406,013	292,527	100,596	393,123

17. NET CASH FLOW FROM OPERATING ACTIVITIES

	2017	2016
	£	£
Net income / (expenditure) for year / period	12,890	(17,321)
Interest receivable	(190)	(221)
Depreciation of tangible fixed assets	5,712	6,365
(Profit) / loss on disposal of tangible fixed assets	616	-
(Increase) / decrease in debtors	58,346	12,695
Increase / (decrease) in creditors	63,814	(18,829)
Net cash flow from operating activities	141,188	(17,311)