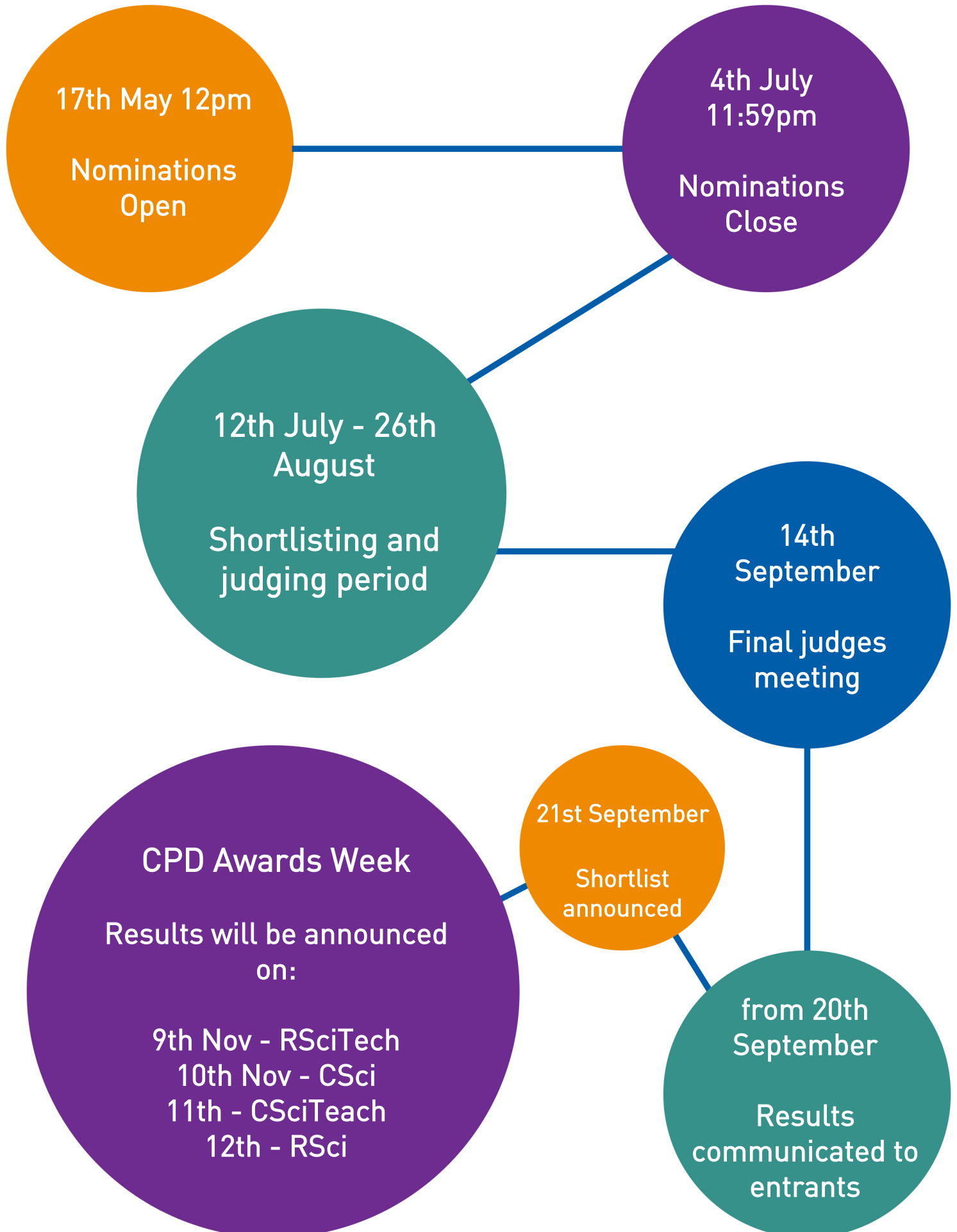




CPD Awards 2021



CPD Awards Timeline



Guidance for Entrants

Eligibility Criteria

1. To be eligible to enter the CPD Awards 2021 you must hold Science Council professional registration (CSci, RSci, CSciTeach or RSciTech) and thus be a member of one of the [Science Council's Licensed Professional Bodies](#). You will be asked to confirm your licensed professional body membership number or Science Council ID (if you know this) in your entry form.
2. The CPD included in your submission must cover a period of 12 months maximum, including some of 2020. The 12 month period can span 2019/2020, all of 2020 or 2020/2021.

In 2021 the CPD Awards is still using the current CPD standard wording. In 2022 the CPD Awards will transition to the new CPD standard wording. Find out more about the Science Council's transition to the new CPD standards on our website [here](#).

Completing the Submission Form

To enter the CPD Awards 2021 please [click here](#) and fill out the submission form from 12pm on 17th May. You will find guidance on how to complete the form as you work through it but there is a summary of the sections of the form below. Top tips from our 2020 winners can be found [here](#).

Any information provided in your submission form will be treated in the strictest confidence.

Personal Details

You will be asked for your name, your preferred contact email address, the name of your employer and the Licensed Professional Body with whom you hold your Science Council professional registration. These details will be used by the Science Council for administrative purposes and will not be visible to the judges.

Your Job Role

You will be asked to describe your current job role and responsibilities to provide the judges with contextual detail for your CPD.

CPD Awards Submission – Your CPD

This is your chance to tell the judges about the CPD you have undertaken throughout the eligible 12 month period. You will first be asked for your professional registration (CSci, RSci, CSciTeach or RSciTech) as there is a separate award category for each.

You can then provide information which supports how your CPD activities meet the following 4 criteria:

1. I have maintained a continuous, up-to-date and accurate record of my CPD activities.
You can upload a CPD timeline you already keep or you can write a new one out in the answer box.

FAQ

Many people already include reflection in their CPD records so we are often asked whether uploading just your usual CPD record as a file is enough. There is no definite answer to this question. However those who specifically highlight to the judges how they meet each specific criteria and reflect upon specific outputs from their CPD, tend to do well. Our submission form provides the space and encouragement for you to elaborate upon all assessed criteria in addition to a CPD record file you may choose to attach.

2. My CPD activities are a mixture of learning activities relevant to current or future practice.
You will explain how your CPD activities cover 3 of the Science Council [learning activity categories](#). If there is an exceptional case where your activities only cover 2 learning categories please explain why in your answer.
3. I seek to ensure that my CPD has benefited the quality of my practice.
You will reflect upon learning outcomes from your CPD explaining how they resulted in changes and improvements in the quality of your professional practice.
4. I seek to ensure that my CPD has benefited the users of my work (employee, customer, student etc.).
You will reflect upon learning outcomes from your CPD explaining how they resulted in benefits to your users.

In the 'CPD Awards Submission – Your CPD' section, you will also have the chance to provide any extra information which highlights to the judges why your CPD is special. Here you can upload a maximum of 5 files as evidence of your CPD activities. This may include, but is not limited to, certificates and feedback.

Changes to your Entry after Submission

You will receive a confirmation on the screen once you have clicked the submit button on the online form. After this point you are unable to make changes to your entry. However if you would like to withdraw your entry after submission please get in touch with Mary Murray, Registration and Licensing Team Administrator at the Science Council.

Email: registration@sciencecouncil.org

Phone: 0203 434 2028

The Judging of your Entry

All entries for the 2021 CPD Awards will initially be shortlisted by a trained panel. A shortlist of registrants being considered for an award will be released via the Science Council's website and social media channels on 21st September.

Shortlisted entries will then be assessed by trained and experienced CPD assessors (our judges). Each entry will be independently scored by 2 different judges. Judges will come together at a meeting to decide upon the winners and commendations for each professional registration category. There will be one winner for each professional registration category (CSci, RSci, CSciTeach or RSciTech). The number of commendations will be decided by the judges.

Communication of Results

From 20th September 2021 the Science Council will begin to communicate to you whether your entry has been successful using the preferred email address provided.

Winners and Commended Registrants

The Science Council will send an award to all winners and commended registrants. Results are usually announced at a ceremony event but this year the CPD Awards is again being held online. All 2021 winners and commended registrants, alongside those from our 2020 Awards, will be invited to attend the CPD Awards ceremony in 2022 with the option to bring 2 guests.

In preparation for the Science Council's online [CPD Awards Week 2021](#), which will celebrate outstanding CPD and feature the announcement of the CPD Awards 2021 results, winners will be invited to participate in a short phone or video interview with the Science Council which will be recorded. The Science Council will arrange a time

for this to take place in the weeks following 20th September. When results are announced in CPD Awards week these pre-recorded phone or video interviews will be released on the Science Council website and shared via social media channels.

Those who receive a commendation will be invited to submit a photograph of themselves with their award which will be released on the Science Council website when results are announced.

Winners and commended registrants will also be invited to contribute 'Top Tips for CPD' which will be released and feature on the Science Council website in CPD Awards Week.

Keeping up with CPD Awards News

Throughout the CPD Awards process look out for key news, updates and CPD-related features on the Science Council's website and social media channels.

Website: www.sciencecouncil.org

Twitter: [@Science_Council](https://twitter.com/Science_Council)

Follow us on Instagram: @Science_Council

Further Enquiries

If you have any questions about the CPD Awards 2021 please contact Mary Murray, Registration and Licensing Team Administrator at the Science Council.


Email: registration@sciencecouncil.org

Phone: 0203 434 2028

CPD Awards Week

This year we cannot be together in one room to celebrate outstanding professional development in science but we continue to celebrate the success of our registrants online.

From 9th November 2021, join the Science Council on our website and social media channels for our online CPD Awards Week. Here is what you can expect!



Hear from guest
speakers and join
live Q&As



Enhance your
future CPD
with our top tips
and tricks



Interviews with our
CPD Awards winners

9th Nov - RSciTech
10th Nov - CSci
11th - CSciTeach
12th - RSci



Photographs
from our
commended
registrants

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