**RSci Competence Report Template**

**This template can be used whilst the Science Council application portal is being updated. Each applicant will need to complete the competence report as part of their application. When the portal is open for applicants (estimated January 2024) you can copy your report into the application form.**

**To apply form RSci applicants will have:**

**2 years recent relevant\* work experience**

**A relevant** [**level 5**](https://www.gov.uk/what-different-qualification-levels-mean/list-of-qualification-levels) **qualification. If you do not have a relevant\* level 5 qualification please complete the RSci equivalency report in addition to the competence report.**

**\*Relevant refers to science-based qualifications and experience.**

**A: APPLICATION OF KNOWLEDGE AND UNDERSTANDING**

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| **A1: Apply extended knowledge of underlying concepts and principles associated with area of work.**  *We are looking for an example of how you have used your extended knowledge within the area in which you work. This will include developments within your field and the ability to understand and apply new developments to your area of work.* | **Recommended minimum word count: 300 words.** |
| **A2: Review, evaluate and apply underlying scientific concepts, principles and techniques in the context of new and different areas of work.**  *What we are looking for here is how you have taken techniques/principles and reviewed, evaluated and applied them in a new area of work.* | **Recommended minimum word count: 300 words.** |
| **A3: Analyse, interpret and evaluate data, concepts and ideas to propose solutions to problems.**  *We are looking for an example of how you observe and interpret the results from your data to draw conclusions and inform your next steps.* | **Recommended minimum word count: 300 words.** |

**B: PERSONAL RESPONSIBILITY**

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| **B1: Work autonomously while knowing when to escalate appropriately and recognising limits of scope of practice.**  *We are looking for an example of how you work with no supervision for certain key tasks, experiments or procedures associated with your role within required timeframes. You will also be able to demonstrate your understanding of when you need to seek input from either your supervisor or others and when to escalate.* | **Recommended minimum word count: 300 words.** |
| **B2: Take responsibility for safe and sustainable working practices and contribute to their evaluation and improvement.**  *We are looking for an example of how you have taken responsibility for working safely and sustainably.* | **Recommended minimum word count: 300 words.** |
| **B3: Take responsibility for the quality of your work and also enable others to work to high standards.**  *This means that you can show how you are aware of the quality standards necessary for the work being carried out by you and others. You should be able to describe an example of how you enable these standards and ensure that they are applied.* | **Recommended minimum word count: 300 words.** |

**C: INTERPERSONAL SKILLS**

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| **C1: Demonstrate effective and appropriate communication skills.**  *What we are looking for here is an example that you are an effective communicator. The example can be through appropriate oral, written or electronic means.* | **Recommended minimum word count: 300 words.** |
| **C2: Demonstrate effective interpersonal and behavioural skills.**  *This means that you can give an example that demonstrates the skills that you use to interact with colleagues in a constructive way within the work setting. In these situations it may be appropriate to discuss these with your supervisor, as an external perspective is often very useful in this regard.* | **Recommended minimum word count: 300 words.** |
| **C3: Demonstrate productive working relationships and an ability to resolve problems.**  *This means that you should be able to describe how, when working with others, you are able to demonstrate that you developed positive working relationships and resolved the problem. Your example should demonstrate how those working relationships were effective in resolving problems.* | **Recommended minimum word count: 300 words.** |

**D: PROFESSIONAL PRACTICE**

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| **D1: Identify, review and select scientific techniques, procedures and methods to undertake tasks.**  *This means you can give an example of work that you have undertaken showing where and why the method/procedure used was chosen as the best (or most relevant) to use.* | **Recommended minimum word count: 300 words.** |
| **D2: Contribute to the organisation of tasks and resources**  *This means that you can give examples of how you have contributed to the running of the laboratory/workshop/section or other types of working environment.* | **Recommended minimum word count: 300 words.** |
| **D3: Participate in the design, development and implementation of solutions.**  *This means that you can give an example of ‘problem solving’ that describes your specific role in helping to overcome a specific problem. For instance it might mean that a process, programme, design, assay, or method suddenly stops working and you are involved in finding out the reason why. Your example should show what your role was in understanding the problem and what your contribution achieved.* | **Recommended minimum word count: 300 words.** |
| **D4: Contribute to continuous process improvement.**  *This means that you can give an example which shows how you are aware of progress in your area and seek ways of improving the efficiency of your work. It should describe how you seek to discuss with your supervisor the strategy for achieving this. For instance this could include new and improved methods, new ways to increase throughput, or ways to increase cost-effectiveness.* | **Recommended minimum word count: 300 words.** |

**E: PROFESSIONAL STANDARDS**

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| **E1:** **Comply with and promote relevant codes of conduct and practice.**  *This means that you can give an example of how you comply with a code of conduct (e.g. of your professional Body) or how you work within and promote all relevant legislative, regulatory and local requirements.* | **Recommended minimum word count: 300 words.** |
| **E2: Maintain and enhance competence in own area of practice through professional development activity.**  *This means that you undertake activities to enhance your competence in your own area of practice i.e. Continuing Professional Development (CPD) and reflect on its impact on you and others. We are not looking for a list of courses here but evidence of how your CPD benefits your practice and benefits others. Your CPD may include work-based learning, professional activity, formal/educational, self-directed learning.*  *(Note registrants will need to comply with the Science Council CPD Standards)* | **Recommended minimum word count: 300 words.** |